

Sufficiency Review by the Idaho Department of Education
Elements Required of a Petition to Establish a Charter School

Pursuant to the public charter school rules adopted by the State Board of Education on March 10, 2005, , petitioners are required to submit their draft charter school petition to the State Department of Education (SDE) for the purpose of determining whether the petition contains the information required by I.C. § 33-5205. This review must occur prior to the petition being submitted to an authorized chartering entity (IDAPA 08.02.04. 200.03). Because the review performed by the SDE is only to insure that the petition contains the information required by I.C. § 33-5205, the SDE does not comment on the quality of the programs, educational standards, governance structure or other substantive matters set forth in the petition. Therefore, petitioners should not consider the SDE review as establishing that the charter school petition, or the charter school itself, cannot be challenged for failure to comply with state or federal statutes, rules or regulations at some future point. The SDE does not waive its duty to enforce such laws merely by performing the sufficiency review.

Please mark the appropriate page numbers for each item and attach this form to the petitions when submitted for the review.

After a sufficiency review has been conducted by the State Department of Education, the petition may be submitted to an authorized chartering entity for review with a copy of the review.

Upon approval of the charter by an authorized chartering entity, an Approval Form must be completed, signed, and attached to the approved charter, and a copy of both submitted to the State Board of Education **and** the State Department of Education. The approval form can be found on the website: www.sde.state.id.us/instruct/charter under the Petitioners' section.

Charter School Name:
Authorized Chartering Entity:
Date submitted to State Department of Education for Sufficiency Review:

Page #	In the column to the left, list the page number of the petition that addresses the following elements.	Idaho Code Title 33 Chapter 52
	Describe the school's educational program and how it will identify: a) What it means to be an "educated person" in the 21 st century; and b) How learning best occurs.	5205 (3) (a)
	Identify the school's goals and how all Educational Thoroughness Standards (as defined in I.C. § 33-1612, Idaho Code) shall be fulfilled.	5205 (3) (a)

Page #	In the column to the left, list the page number of the petition that addresses the following elements.	Idaho Code Title 33 Chapter 52
	Identify measurable student educational standards by which all students of the charter school will demonstrate the extent to which they have attained the skills and knowledge specified as goals in the school's educational program.	5205 (3) (b)
	Identify the method by which student progress is to be measured in meeting the school's student educational standards.	5205 (3) (c)
	Describe how the school's students will be tested with the same standardized tests as other Idaho public school students.	5205 (3) (d)
	Describe how the school will ensure that it shall be state accredited as provided by rule of the Idaho State Board of Education.	5205 (3) (e) 5210 (4) (b)
	Describe the governance structure of the school , including the person or entity that shall be legally accountable for the operation of the school and the process the school will follow to ensure parental involvement.	5205 (3) (f)
	Describe the qualifications to be met by individuals employed by the school. Instructional staff must be certified teachers pursuant to rule of the State board of education.	5204A (1) 5205 (3) (g) 5210 (4) (a)
	Describe the procedures the school will follow to ensure the health and safety of students and staff.	5205 (3) (h)
	Describe the school's plan for denial of attendance to any student who is or has been: <ul style="list-style-type: none"> ▪ An habitual truant, ▪ Incurable, ▪ Deemed by the board of trustees to be disruptive of school discipline or instructional effectiveness, ▪ Detrimental to the health and safety of the other students, or ▪ Expelled from any other school district or state. 	5205 (3) (i)
	Describe how the school's admission procedures will comply with I.C. § 33-5205(j), to include a provision for over-enrollment , and equitable selection processes for the initial year, as well as subsequent years of operation. Include enrollment capacity of the charter school.	5205 (3) (j)
	Describe how waiting lists will be developed and renewed annually.	5205 (3) (j)

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	Describe the manner in which an annual audit of financial and programmatic operations will be conducted.	5205 (3) (k) 5206 (7) 5210 (3)
	Describe the school's procedures for suspension, expulsion and re-enrollment of students , as well as procedures required by I.C. § 33-210 .	5205 (3) (l)
	Include a provision that ensures all staff members will be enrolled in and covered by all of the following: <ul style="list-style-type: none"> ▪ Public Employee Retirement System (PERSI) ▪ Federal Social Security ▪ Unemployment Insurance/Worker's Compensation Insurance. 	5205 (3) (m)
	Describe the public school attendance alternative for students residing within the school district who choose not to attend the public charter school.	5205 (3) (n)
	Describe the transfer rights of any employee choosing to work in a charter school that is approved by the board of trustees of a school district , and the right of this employee to return to any non-charter school in the same district.	5205 (3) (o) 33-1217
	Include a provision that ensures that the staff of the public charter school shall be considered a separate unit for purposes of collective bargaining .	5205 (3) (p)
	Describe the manner by which special education services will be provided to students with disabilities who are eligible for such services pursuant to the federal Individuals with Disabilities Education Act, to include a disciplinary procedure for such students.	5205 (3) (q)
	Describe the school's plan for working with parents who have students who are dually enrolled pursuant to Chapter 2, Title 33, Idaho Code.	5205 (3) (r)
	Describe the manner in which citizens residing in the area of attendance of the charter school will be made aware of enrollment opportunities .	5205 (3) (s)
	Describe the school's proposal for transportation services as required by I.C. § 33-5208(4).	5205 (3) (t) 5208 (4)

Page #	In the column to the left, list the page number of the petition that addresses the following elements.	Idaho Code Title 33 Chapter 52
	<p>Describe the school's plan for termination of the charter by the board of directors, to include:</p> <ul style="list-style-type: none"> ▪ Identification of who is responsible for dissolution of the charter school; ▪ A description of how payment to creditors will be handled; ▪ A procedure for transferring all records of students with notice to parents of how to request a transfer of student records to a specific school; and ▪ A plan for the disposal of the public charter school's assets. 	<p>5205 (3) (u) 5206 (8)</p>
	<p>Describe the proposed operation and potential effects of the school, to include the following:</p> <ul style="list-style-type: none"> a) facilities to be used by the school; b) the manner in which administrative services of the school are to be provided; and c) the potential civil liability effects upon the school and its chartering entity. 	<p>5205 (4)</p>